

## **Harford County Board of Estimates Meeting**

March 17, 2015  
12:00 noon  
2<sup>nd</sup> Floor Conference Room  
220 South Main Street  
Bel Air, Maryland 21014

### **Present:**

Richard Slutzky, County Council President  
William Boniface, Director of Administration  
Margaret Hartka, Senior Assistant County Attorney  
Karen D. Rottmann, Director of Procurement  
Robert Sandlass, Treasurer  
Warren L. Hamilton, County Council Appointee  
Timothy Hopkins, County Executive Appointee  
Timothy F. Whittie, Director of Public Works

Mr. Boniface, acting as chair, called the meeting to order.

### **Approval of Minutes of the February 24, 2015 Board of Estimates Meeting**

Mr. Whittie made a motion to approve the minutes of the February 24, 2015 Board of Estimates Meeting, seconded by Ms. Rottmann

The motion was approved in a roll call vote.

### **Item No. 03-17-15-01**

Mr. Boniface presented Competitive Sealed Bid - Solicitation #15-089; Repair and Resurfacing of Harmony Terrace, Upland Road, etc.

Mr. Whittie made a motion to approve the recommendation, seconded by Mr. Slutzky.

Mr. Tim Dorbit said that this purchase would go toward the repair and resurfacing of approximately 3.8 miles of road to include Harmony Terrace, Upland Road, Fidelity Drive, Amesbury Court, Westminster Court, Coventry Court, Tavistock Court, Marlow Court, Regent Drive, Kittering Court, Houndslow Court, Midhurst Court, Salisbury Court, Park Hill Court, West Riding Drive, Cheltenham Lane and Fallsbrooke Manor Drive.

The Department of Public Works, Highways and Water Resources recommends award in the amount of \$965,555.00 to American Infrastructure-MD, Inc. d/b/a American Infrastructure in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

**Item No. 03-17-15-02**

Mr. Boniface presented Competitive Sealed Bid – Solicitation #15-096; Joppa Library HVAC Improvements.

Mr. Whittie made a motion to approve the recommendation, seconded by Mr. Slutzky.

Mr. Dan Guthrie presented on behalf of Ed Maley and said that HVAC improvements for the Joppa Library were needed to help with humidity issues within the branch.

The Department of Public Works, Capital Projects recommends award in the amount of \$90,950.00 to Temp Air of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

**Item No. 03-17-15-03**

Mr. Boniface presented Piggyback Contract - Solicitation #13-258; Court renovations basketball/tennis-open-end.

Mr. Whittie made a motion to approve the recommendation, seconded by Ms. Rottmann.

Mr. Dave Goodwin said this would be utilized for renovations of basketball courts, tennis courts and tracks throughout Harford County. Although there are planned renovations, not all sites have been identified for this coming year.

The Department of Parks and Recreation recommends award in the amount of not to exceed \$150,000 to American Tennis Courts, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

**Item No. 03-17-15-04**

Mr. Boniface presented Change Order #1 – Solicitation #13-237; Kathleen Conner

Mr. Whittie made a motion to approve the recommendation, seconded by Ms. Rottmann.

Ms. Susan Streeter from Community Service, Office on Aging requested an increase to a current contractor who provides Fitness Instruction for the Senior Centers and has added several new class options at the seniors' request.

The Department of Community Services, Office on Aging recommends increasing the contract “not to exceed” amount by \$18,000.00 for Kathleen Conner of Fallston, Maryland in accordance with Section 41-25 of the Harford County Code.

The motion was approved in a roll call vote.

**Item No. 03-17-15-05**

Mr. Boniface presented Competitive Sealed Bid – Solicitation #15-139; Grass Mowing for Twenty-Eight Parks & Recreation Locations.

Mr. Wesley Martin from the Department of Parks and Recreation presented the item to provide for the mowing and trimming of twenty eight separate Parks & Recreation locations, separated into four areas – beginning April through November. There was discussion regarding concern that the lowest bid was from Cumberland, MD and being able to handle the work load.

The Department of Parks and Recreation recommends award in the amount of \$89,071.15 to Dotson's Contracting LLC of Cumberland, Maryland in accordance with Section 41-25 of the Harford County Code.

**Item No. 03-17-15-06**

Mr. Boniface presented Change Order #1 – Solicitation #13-192; ITS Software for Harford Transit.

Mr. Robert Andrews from the Office of Economic Development – Harford Transit said that Federal Transit Administration grant funds have been approved for the purpose of acquiring twenty-eight Vehicle Logic Units – Passenger Counter Devices, twenty-eight Stop Annunciation Systems, and twenty licenses for Demand Response – IVR Notification add-on modules to work in concert with the RouteMatch© Transit Management System currently being installed in our transit fleet vehicles.

The Office of Economic Development – Harford Transit recommends award in the amount of \$371,560.00 to RouteMatch Software, Inc. of Atlanta, Georgia in accordance with Section 41-25 of the Harford County Code.

**Item No. 03-17-15-07**

Mr. Boniface presented Negotiated Procurement Solicitation #PM15-016; Lease Agreement; 124 Industry Lane.

Ms. Erin Schafer said that Harford County wishes to lease 6,000 sq. ft. of office/warehouse space for the Emergency Operations Radio Shop located at 124 Industry Lane, Unit 5 & 6, Forest Hill, Maryland. She also noted that the correct amount is \$63,144 and that the fund source should read 222200 not 226000.

The Department of Procurement, Property Management Division, recommends award in the amount of \$63,144.00 per annum + Taxes + CAM + Insurance + BGE and \$78,740.00 to T-2 LLC of Forest Hill, MD, in accordance with Section 1-29 of the Harford County Code.

***NOTE TIME: 12:25 p.m.***

Ms. Rottmann made a motion to move into closed section in accordance with Section 3-305(b)(3) of General Provision article of the Annotated Code of Maryland. Seconded by Mr. Whittie.

The motion was approved by general consent.

The Open Session adjourned.

The meeting reconvened in Open Session.

***NOTE TIME: 12:36 p.m.***

**Approval of the Minutes of the January 27, 2015 Closed Session Board of Estimates Meeting.**

Mr. Whittie made a motion to approve the minutes of the January 27, 2015 Closed Session Board of Estimates Meeting, seconded by Mr. Slutzky.

The minutes were approved by general consensus.

**Item No. C03-17-15-01**

Mr. Boniface presented Negotiated Acquisition #PM4-038; 1202 Walters Mill Road.

Mr. Whittie made a motion to approve the recommendation, seconded by Mr. Slutzky.

The motion was approved in a roll call vote.

There being no further business to discuss, the meeting adjourned.

Respectfully submitted,

Sharon Vanden Eynden  
Recording Secretary